## REQUEST FOR PROPOSAL



## Background

The Loss Executives Association is looking for Executive Insurance Professionals to submit proposals and serve as presenters for the upcoming Annual Conferences. The events will have both 60-minute and 90-minute sessions.

## Submission Requirements

Accepted Insurance Property Segments- *Industrial, Manufacturing, Agriculture,*Pharmaceuticals, Retail & Restaurant, Real Estate, Education, Healthcare, Construction,

Energy, Inland Marine

Prospective speakers should select the curriculum they are interested in from the list of accepted property segments. Submissions must include:

- 1. A title: Title can not be changed once submitted.
- 2. Three to four (3-4) learning objectives per each 60 minutes.
- 3. A detailed outline showing how they intend to deliver either a 60-minute or 90-minute session including subtopics.
- 4. A brief description.

Do not include information related to current or past insurance claims. This includes photography. All proposals must be general in nature.

The ideal partnership is that of service providers or subject matter experts (Attorney, Independent Adjuster, Accountant, Expert) paired with an insurance company professional. <u>All workshops must include</u> an insurance company professional. Additionally, the LEA does not allow two employees of the same service provider company on the program. Contact LEA Education: Steve Yeo, <u>steve.yeo@lancashiregroup.com</u> and Niacole Borecki, <u>niacole.borecki@heainc.com</u> with any questions.

All submissions must be sent to Steve Yeo and Niacole Borecki.

## Selection Process

Submissions are not guaranteed. All submissions are subject to review by the LEA board of directors for final approval. If your proposal is accepted, a member of LEA education will contact you to advise on next steps.